

# PDSA WORKSHEET

Team Name:	Date of test:	Test Completion Date:
Overall team/project aim:		
What is the objective of the test?		

**PLAN:**  
Briefly describe the improvement plan:

How will you know the change is an improvement?

What do you predict will happen?

**PLAN**

List the tasks necessary to complete this test (what)	Person responsible (who)	When	Where
1.			
2.			
3.			
4.			
5.			
6.			

Plan for collection of data:

**DO:** Test the changes.

Was the cycle carried out as planned?  Yes  No

Record data and observations.

What did you observe that was not part of the plan?

**STUDY:**

Did the results match your predictions?  Yes  No

Compare the result of your test to your previous performance:

What did you learn?

**ACT:** Decide to Adopt, Adapt, or Abandon.

Adapt: Improve the change and continue testing plan.  
Plans/changes for next test:

Adopt: Select changes to implement on a larger scale and develop an implementation plan and plan for sustainability

Abandon: Discard this change idea and try a different one